

**MINUTES OF THE SPECIAL BOARD MEETING – JUNE 28, 2022**

The special Board meeting was called to order on the above date at 7:03 a.m. by Board President Cale Rieger in the administration office with all Board members present except Chris Hingst.

Troy Hilt moved to approve the agenda that had been emailed to Board members on June 23rd; the motion was seconded by Danielle McAtee and carried.

The Board reviewed the minutes of the regular meeting on June 9, 2022, and the list of bills being paid on direct deposit slips numbering 0619001-0818033 and checks numbering 12010-12047 on BANKWEST and checks numbering 15902-15931 on FNB Bank for a total of \$648,209.96. Shawna Blanka made a motion to approve the minutes and bills listed; the motion was seconded by J.W. Milliken and carried.

Troy Hilt made a motion to approve the two contracts returned for signature; the motion was seconded by Dustin Andrist and carried.

Superintendent Penka recommended Luke Emerson be hired as a high school assistant football coach. Troy Hilt made a motion to approve Mr. Emerson as a high school assistant football coach; seconded by Danielle McAtee and carried.

Superintendent Penka reported on the unencumbered cash balances as of June 28, 2022 in the various funds and discussed the proposed transfers of funds. He also indicated that, just as last year, Kansas schools will not receive the final payment of state aid for the month of June until sometime in early July, but the law requires that this July payment be recorded as a June 30<sup>th</sup> receipt; so this final state aid payment, a total of \$177,231.00 for St. Francis USD 297, already shows in the reports being reviewed at this meeting. Following further review of the year’s financial situation and the effects on various funds, Superintendent Penka recommended that \$602,081.00 be transferred from the General Fund to various funds as follows: \$301,641.00 to Special Education; \$138,000.00 to Career & Postsecondary Education; \$120,096.00 to Food Service; \$1,000.00 to Drivers Education; \$9,000.00 to Professional Development; \$32,298.00 to Bilingual Education; and \$46.00 to At-Risk. Superintendent Penka also recommended, \$97,528.00 be transferred from the Supplemental General Fund (L.O.B.) to various funds as follows: \$75,161.00 to Special Education; \$17,841.00 to Career & Postsecondary Education; and \$4,526.00 to Bilingual Education. Following review, Troy Hilt moved to approve all of the transfers as listed above and to grant authority to the administration and school auditors to make necessary adjustments to these transfer-amounts, with such adjustments being contained as part of the official minutes of this June 28, 2022, meeting and of the Audit Report. The motion was seconded by Shawna Blanka and carried.

Next, Superintendent Penka reported to the Board the open positions still needed for the 2022-2023 school year:

- Grade School Special Education teacher
- High School paraprofessional
- Girls’ assistant high school basketball coach
- Boys’ assistant high school basketball coach
- Junior High track coach

The next School Board meeting is scheduled for Thursday, July 14, 2022, at 7:00 a.m.

At 7:40 a.m., Troy Hilt moved that the meeting adjourn; the motion was seconded by J.W. Milliken and carried.

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CLERK \_\_\_\_\_ DATE \_\_\_\_\_ BOARD PRESIDENT \_\_\_\_\_