



SAINT FRANCIS COMMUNITY SCHOOLS  
UNIFIED SCHOOL DISTRICT 297

Mark Penka, Superintendent | 785.332.8182 | mpenka@usd297.org  
Dave Morrow, 6-12 Principal | 785.332.8153 | dmorrow@usd297.org  
Anne Coon, K-5 Principal | 785.332.8143 | acoon@usd297.org

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**Agenda for  
Regular Meeting of  
Board of Education**

**October 13, 2022, @ 7:00 a.m. CDST**

- 1) Approval of Agenda**
- 2) Audiencies**
- 3) Consent Calendar**
  - a. Minutes
  - b. Bills
  - c. Financial reports
  - d. Gift Offer(s)
- 4) Committee Reports**
- 5) Old Business**
- 6) New Business**
  - a. Official enrollment for 2022-2023 and KSHSAA enrollment classifications
  - b. Watson Update
  - c. Kansas Can Star Recognition Awards Program
  - d. Initial review of FY 2022 Audit Report
  - e. Contract amendments
  - f. Salary step/Raises
  - g. JH Cheerleading
  - h. Teacher Apprentice Program
- 7) Miscellaneous Items**
  - a. By Administration
  - b. By Board
- 8) Adjournment**

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100 S College | P.O. Box 1110 | St. Francis, KS 67756  
F: 785.332.8181 | usd297.org

BOARD OF EDUCATION

Cale Rieger, President  
Troy Hilt, Vice-President  
Traci Neltzel, Clerk

Marilyn Raile, Treasurer  
Dustin Andrist  
Shawna Blanka

J.W. Milliken  
Chris Hingst  
Danielle McAtee

**1) BUSINESS ITEM:**

- 1) Approval of Agenda

**2) ADMINISTRATION RECOMMENDATION OR COMMENTS:**

I do not have any suggested changes to the agenda at the time the packet is being prepared.

**3) QUESTIONS OR COMMENTS BY BOARD:**

4) GENERAL INFORMATION ITEM  YES

5) CONSENSUS OF BOARD NEEDED  YES

6) OFFICIAL ACTION REQUIRED  YES

Motion by: \_\_\_\_\_ Vote: \_\_\_\_\_ Affirmative

Second by: \_\_\_\_\_ \_\_\_\_\_ Negative

**7) OFFICIAL NOTES BY CLERK**

- 1)

**1) BUSINESS ITEM:**

2) Audiences

**2) ADMINISTRATION RECOMMENDATION OR COMMENTS:**

Stephane Workman has requested to speak to the Board of Education about implementing JH cheerleading beginning in the winter of 2022-2023 school year.

*The School Board is interested in hearing from the public and will do so in this section of the agenda. The Board requests that patrons limit their comments to three minutes. Personnel matters may not be discussed in public at a board meeting. Patrons who have personnel concerns should share them directly with the District Superintendent or Board President. The Board request that patrons limit conversation during the proceedings to eliminate disruptive influence.*

**3) QUESTIONS OR COMMENTS BY BOARD:**

4) GENERAL INFORMATION ITEM  YES

5) CONSENSUS OF BOARD NEEDED  YES

6) OFFICIAL ACTION REQUIRED  YES

(a) Motion by:  
Vote: \_\_\_\_\_ Affirmative

(b) Second by:  
\_\_\_\_\_ Negative

**7) OFFICIAL NOTES BY CLERK**

**1) BUSINESS ITEM:**

3) Consent Calendar

**2) ADMINISTRATION RECOMMENDATION OR COMMENTS:**

The Board needs to consider approving the following items as part of the consent calendar:

- a) The minutes of the regular Board meeting on September 8, 2022. Copies are enclosed.
- b) The list of bills to be approved will be distributed at the meeting.
- c) The Cash Summary Report will be distributed at the meeting; other financial reports, if any, will also be distributed at the meeting.
- d) We have one gift offer of \$9081.88: Roland H Hoffman Revocable Trust Scholarship.

**3) QUESTIONS OR COMMENTS BY BOARD:**

4) GENERAL INFORMATION ITEM  YES

5) CONSENSUS OF BOARD NEEDED  YES

6) OFFICIAL ACTION REQUIRED  YES

(a) Motion by:  
Vote: \_\_\_\_\_ Affirmative

(b) Second by:  
\_\_\_\_\_ Negative

**7) OFFICIAL NOTES BY CLERK**

## Minutes of the Regular Board Meeting – September 8, 2022

The meeting was called to order by President Cale Rieger in the administrative office on the above date at 7:05 a.m. with everyone present except Danielle McAtee.

Superintendent Penka had the following changes to the agenda: 1) move audiences to after Approval of Agenda. 2) Under old business add b) ESOL discussion. 3) Under new business add e) Personnel and f) grade school and high school data sharing. Troy Hilt made a motion to approve the agenda with the changes presented; the motion was seconded by Shawna Blanka and carried.

Audiences: Sydney Busse was present to discuss with the Board: 1) Alumni and Community Foundation has approached her about having one of her classes run the Alumni website, after thinking it over she feels at this time it would entail more work that she has time for. 2) She would like to implement a T-Shirt production program in-house with her entrepreneur class. There would be some minimal start-up fees which the board agreed to pay.

Items on the Consent Calendar were next considered. Following review of these items, Troy Hilt moved, Chris Hingst seconded, and it carried to approve the consent calendar, including the following items: 1) the minutes of the regular board meeting held on August 24, 2022. Clerk Neitzel reported that there was a typographical error on the minutes from last month, she reported that the St. Francis Educational Foundation had a 3-year average balance of \$85,311.47 when it is actually \$185,311.47. 2) The list of bills being paid on direct deposit slips numbering 0819032-0819045 and on checks numbering 12078-12091 on BANKWEST in the amount of \$56,068.59 and checks numbering 16059-16102 on First National Bank totaling \$84,846.57 for a grand total of \$140,915.16. 3) The Grade School Activity Fund Report, and the High School Activity Fund Report - all as of August 31, 2022. 4) There were no gift offers.

There were no committee reports

Under old business, Superintendent Penka updated the board on lack of applications for school bus drivers and other positions the school is looking for. Superintendent Penka also discussed with the board the possibility of a one-time stipend of \$500 for any teacher that has or will get their ESOL endorsement. Shawna made a motion to approve the recommendation and go ahead and give a stipend to the five teachers who already have their ESOL endorsement; motion was seconded by Chris Hingst and carried.

Superintendent Penka reminded the Board that USD 297 has a policy in place indicating that teachers must supply the district office official transcripts prior to October 1<sup>st</sup>, for the additional hours to count toward advancement on the salary schedule for the current year.

The Board was informed of the new monthly Blue Cross-Blue Shield premium rates for the health-insurance group of school employees, effective with the new plan from November 1, 2022, through October 31, 2023. Information received from BCBS indicates an average decrease of .94% in premiums. The school will continue to pay \$470/month toward a single plan and \$940/month toward any other type of plan.

Next, the Board was presented with Health Waivers for two of our bus drivers requiring two letters from physicians as to their ability to drive a school bus. Troy Hilt made a motion to approve the waivers; seconded by Dustin Andrist and carried.

Next, under new business, Superintendent Penka discussed the financial ability of the district to increase the salaries of all contracted employees effective with the November 2022 payroll. Further discussion will be held at the October Board meeting.

Next, Superintendent reviewed enrollment numbers with the Board. The official count day will be Tuesday, September 20, 2022.

Superintendent Penka reported to the board that Jackie Allen would like to be the Scholars Bowl coach this year. Chris Hingst made a motion to approve Ms. Allen as the Scholars Bowl coach, seconded by Shawna Blanka and carried.

Next under new business Principal Morrow shared ACT data. Principal Coon shared some of the testing data from the grade school.

The next Board of Education meeting will be held on **Thursday, October 13, 2022, at 7:00 a.m.**

At 8:27 a.m., Chris Hingst moved that the meeting adjourn; the motion was seconded by J. W. Milliken and carried.

---

CLERK

DATE

BOARD PRESIDENT

Roland H Hoffman Revocable Trust  
195 Road 18  
St. Francis, KS 67756  
PH. 785-332-8249

FNB Bank  
PO Box 570  
Goodland, KS 67735

1030

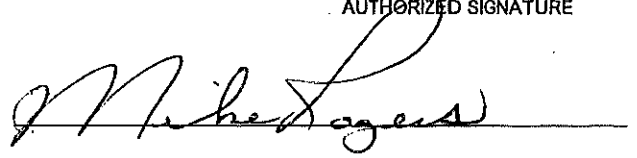
PAY \*\*\*\* NINE THOUSAND EIGHTY ONE & 88/100 DOLLARS

TO THE  
ORDER OF

DATE 09/19/22 AMOUNT \$ \*\*9081.88

Unified School District 297  
100 S. College St.  
PO Box 1110  
St. Francis, KS 67756

AUTHORIZED SIGNATURE



⑈0001030⑈ ⑆101102548⑆ ⑈256289353⑈

Roland H Hoffman Revocable Trust  
195 Road 18, St. Francis, KS 67756  
Vendor ID: 53

1030

Name: Unified School District 297  
Check Date: 09/19/22  
Check Amount: 9,081.88

MEMO:  
Partial Distribution

**1) BUSINESS ITEM:**

4) Committee Reports

**2) ADMINISTRATION RECOMMENDATION OR COMMENTS:**

No committee reports currently.

**3) QUESTIONS OR COMMENTS BY BOARD:**

4) GENERAL INFORMATION ITEM  YES

5) CONSENSUS OF BOARD NEEDED  YES

6) OFFICIAL ACTION REQUIRED  YES

(a) Motion by:  
Vote: \_\_\_\_\_ Affirmative

(b) Second by:  
\_\_\_\_\_ Negative

**7) OFFICIAL NOTES BY CLERK**



- 1) BUSINESS ITEM:  
5) Old Business

2) ADMINISTRATION RECOMMENDATION OR COMMENTS:

No old business currently.

3) QUESTIONS OR COMMENTS BY BOARD:

- 4) GENERAL INFORMATION ITEM  YES  
5) CONSENSUS OF BOARD NEEDED  YES  
6) OFFICIAL ACTION REQUIRED  YES

(a) Motion by:  
Vote: \_\_\_\_\_ Affirmative

(b) Second by:  
\_\_\_\_\_ Negative

7) OFFICIAL NOTES BY CLERK

**1) BUSINESS ITEM:**

- 6) New Business – a

A copy of the official September 20, 2022, enrollment has been included in the Board packet for your review.

Also included in your packet is a listing of KSHSAA Classifications for activities in the 2022-2023 school year.

On meeting day, we will try to answer any questions you may have concerning our official enrollment and KSHSAA classification.

**2) ADMINISTRATION RECOMMENDATION OR COMMENTS:**

**3) QUESTIONS OR COMMENTS BY BOARD:**

4) GENERAL INFORMATION ITEM  YES

5) CONSENSUS OF BOARD NEEDED  YES

6) OFFICIAL ACTION REQUIRED  YES

(a) Motion by:  
Vote: \_\_\_\_\_ Affirmative

(b) Second by:  
\_\_\_\_\_ Negative

**7) OFFICIAL NOTES BY CLERK**



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<b>OFFICIAL ENROLLMENT SUMMARY</b>			
<i>September 20, 2022</i>			
<b>Grade</b>	<b><u>2021-2022 Official Enrollment</u></b>	<b><u>2022-2023 Official Enrollment</u></b>	<b><u>Summary</u></b>
3-4 yr. olds	2	2	0
5 yr. olds	0	8	8
K	29	22	-7
1	30	25	-5
2	21	29	8
3	22	23	1
4	20	28	8
5	22	19	-3
<b>E.S. TOTALS</b>	<b>146</b>	<b>156</b>	<b>10</b>
6	23	21	-2
7	20	24	4
8	29	21	-8
<b>J.H. TOTALS</b>	<b>72</b>	<b>66</b>	<b>-6</b>
9	21	29	8
10	15	21	6
11	14	17	3
12	17	15	-2
<b>H.S. TOTALS</b>	<b>67</b>	<b>82</b>	<b>15</b>
<b>HC TOTALS</b>	<b>285</b>	<b>304</b>	<b>19</b>
<b>FTE Enrollment</b>			
<b>3-4 yr. olds =1/2</b>	<b>287</b>	<b>295</b>	<b>8</b>

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### BOARD OF EDUCATION

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<b>OFFICIAL ENROLLMENT SUMMARY</b>				
<i>September 20, 2022</i>				
<b>Grade</b>	<b>BOYS</b>	<b>GIRLS</b>	<b>TOTAL</b>	<b>FTE</b>
3-4 yr. olds	2	0	2	1
5 yr. olds	5	3	8	8
K	11	11	22	22
1	15	10	25	25
2	19	10	29	29
3	14	9	23	23
4	16	12	28	28
5	<u>12</u>	<u>7</u>	<u>19</u>	<u>19</u>
<b>E.S. TOTALS</b>	<b>94</b>	<b>62</b>	<b>156</b>	<b>155</b>
6	11	10	21	21
7	13	11	24	24
8	<u>13</u>	<u>8</u>	<u>21</u>	<u>21</u>
<b>J.H. TOTALS</b>	<b>37</b>	<b>29</b>	<b>66</b>	<b>66</b>
9	17	12	29	29
10	11	10	21	21
11	8	9	17	17
12	<u>5</u>	<u>10</u>	<u>15</u>	<u>15</u>
<b>H.S. TOTALS</b>	<b>41</b>	<b>41</b>	<b>82</b>	<b>82</b>
<b>TOTALS</b>	<b>172</b>	<b>132</b>	<b>304</b>	<b>303</b>
			Head Count	FTE

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 Chris Hingst  
 Danielle McAtee

# 1A

Member Schools: 117  
Range: 109-10

Almena-Northern Valley HS.....	49	Oberlin-Decatur Community HS.....	82
Argonia HS.....	46	Olathe-Kansas School For The Deaf.....	29
Ashland HS.....	63	Oipe HS.....	98
Attica HS.....	52	Onaga HS.....	94
Axtell HS.....	44	Osborne HS.....	91
Beloit-St. John's HS.....	49	Oswego HS.....	104
Bird City-Cheyllin HS.....	40	Otis-Blson HS.....	65
Brewster HS.....	33	Oxford HS.....	106
Bucklin HS.....	71	Palco HS.....	30
Buffalo-Altoona Midway HS.....	42	Peabody-Burns HS.....	61
Burden-Central HS.....	92	Pratt-Skyline HS.....	105
Burlingame HS.....	91	Pretty Prairie HS.....	83
Burrton HS.....	62	Quinter HS.....	88
Caldwell HS.....	64	Randolph-Blue Valley HS.....	73
Canton-Galva HS.....	90	Ransom-Western Plains HS.....	20
Cedar Vale HS.....	39	Rexford-Golden Plains HS.....	46
Centralia HS.....	73	Rolla HS.....	31
Chase HS.....	43	Rosalia-Flinthills HS.....	97
Chetopa HS.....	40	Rozel-Pawnee Heights HS.....	38
Claffin-Central Plains HS.....	79	Satanta HS.....	77
Clyde-Clifton Clyde HS.....	98	Scandia-Pike Valley HS.....	52
Coldwater-South Central HS.....	68	Sharon Springs-Wallace County HS.....	58
Colony-Crest HS.....	86	Solomon HS.....	96
Cunningham HS.....	52	South Haven HS.....	51
Deerfield HS.....	63	Spearville HS.....	98
Dexter HS.....	92	St. Francis HS.....	82
Dighton HS.....	67	St. John-Hudson HS.....	92
Downs-Lakeside HS.....	71	St. Paul HS.....	69
Frankfort HS.....	85	Stafford HS.....	56
Glasco HS.....	22	Stockton HS.....	70
Goessel HS.....	92	Sylvan-Lucas Unified HS.....	86
Grainfield-Wheatland/Grinnell HS.....	51	Tescott HS.....	45
Greensburg-Kiowa County HS.....	87	Tipton Catholic HS.....	15
Hamilton HS.....	35	Tribune-Greeley County HS.....	59
Hanover HS.....	62	Troy HS.....	101
Hartford HS.....	58	Udall HS.....	97
Healy HS.....	10	Victoria HS.....	75
Highland-Doniphan West HS.....	96	Wakefield HS.....	71
Hope HS.....	25	Washington County HS.....	109
Hutchinson-Central Christian HS.....	62	Waverly HS.....	46
Ingalls HS.....	71	Wetmore HS.....	34
Jetmore-Hodgeman County HS.....	82	White City HS.....	47
Junction City-St. Xavier HS.....	28	Wichita-Central Christian Academy.....	83
Kensington-Thunder Ridge HS.....	67	Wichita-Classical School Of Wichita.....	102
Kinsley HS.....	85	Wilson HS.....	53
Klowa-South Barber HS.....	53	Winona-Triplains HS.....	17
La Crosse HS.....	102	Yates Center HS.....	103
Langdon-Fairfield HS.....	78		
Lawrence-Bishop Seabury Academy.....	100		
Lebo HS.....	66		
Leroy-Southern Coffey County HS.....	46		
Lincoln HS.....	96		
Linn HS.....	59		
Little River HS.....	96		
Logan HS.....	32		
Longton-Elk Valley HS.....	23		
Lost Springs-Centre HS.....	67		
Macksville HS.....	81		
Madison HS.....	63		
Mankato-Rock Hills HS.....	95		
McPherson-Elyria Christian HS.....	78		
Melvern-Marais Des Cygnes Valley HS.....	74		
Miltonvale HS.....	22		
Minneola HS.....	75		
Montezuma-South Gray HS.....	93		
Moran-Marmaton Valley HS.....	78		
Moscow HS.....	47		
Natoma HS.....	34		
Ness City HS.....	94		
Norwich HS.....	73		

\* Wichita-Northeast Magnet is not included in classifications

**1) BUSINESS ITEM:**

6) New Business – b

- Mastery of the Competency
  - Standard base grading
  - Supplement classes
    - Combing Welding and Art, etc.
    - Giving local districts more options
- Post-Secondary Assets
  - Students graduate with degree and other things
    - Work-based experience
    - Eagle scout
    - 90% attendance
    - Athletics
    - College Credit
- Courses
  - Looking at altering classes required to graduate

**2) ADMINISTRATION RECOMMENDATION OR COMMENTS:**

**3) QUESTIONS OR COMMENTS BY BOARD:**

4) GENERAL INFORMATION ITEM  YES

5) CONSENSUS OF BOARD NEEDED  YES

6) OFFICIAL ACTION REQUIRED  YES

(a) Motion by:  
Vote: \_\_\_\_\_ Affirmative

(b) Second by:  
\_\_\_\_\_ Negative

**7) OFFICIAL NOTES BY CLERK**

**2) BUSINESS ITEM:**

7) New Business – c

➤ Kansas Can Star Recognition Awards Program

**8) ADMINISTRATION RECOMMENDATION OR COMMENTS:**

**9) QUESTIONS OR COMMENTS BY BOARD:**

10) GENERAL INFORMATION ITEM  YES

11) CONSENSUS OF BOARD NEEDED  YES

12) OFFICIAL ACTION REQUIRED  YES

(a) Motion by:  
Vote: \_\_\_\_\_ Affirmative

(b) Second by:  
\_\_\_\_\_ Negative

**13) OFFICIAL NOTES BY CLERK**



900 S.W. Jackson Street, Suite 102  
Topeka, Kansas 66612-1212  
(785) 296-3201  
www.ksde.org

October 5, 2022

Mark Penka  
St Francis Community Schools USD 297  
100 S. College Street  
St Francis, KS 67756-1110

Dear Mark,

We are excited to share the results of the 2022 Kansans Can Star Recognition Awards Program. These awards recognize the exceptional work Kansas districts are doing to reach the state's vision for education - Kansas leads the world in the success of each student.

On behalf of the Kansas State Board of Education, we are pleased to present St Francis Community Schools USD 297 the following recognition for 2022:

<b>Social-Emotional Growth</b>	<b>Copper</b>
<b>Kindergarten Readiness</b>	<b>Copper</b>
<b>Academically Prepared for Graduation</b>	<b>Copper</b>

To download your district's certificate and banner files, please login to your district's Star Recognition account at <https://apps.ksde.org/authentication/login.aspx>. Additionally, if you applied for a qualitative measure, you will be able to access reviewer comments here.

This recognition should be celebrated throughout your district and be used to help guide your strategic focus in the coming year.

Congratulations to everyone at St Francis for their exceptional work!

Sincerely,

A handwritten signature in black ink, appearing to read "Randy Watson".

Dr. Randy Watson  
Kansas Commissioner of Education

A handwritten signature in black ink, appearing to read "Jim Porter".

Jim Porter  
Chair, Kansas State Board of Education

*Kansas leads the world in the success of each student.*



**2) BUSINESS ITEM:**

6) New Business – d

On meeting day, Board members will receive a copy of the FY 2022 Audit Report. We will review the “Management Letter” and a few other items in the Audit Report and then will schedule it for a second review and final approval at the November Board meeting.

**14) ADMINISTRATION RECOMMENDATION OR COMMENTS:**

**15) QUESTIONS OR COMMENTS BY BOARD:**

16) GENERAL INFORMATION ITEM  YES

17) CONSENSUS OF BOARD NEEDED  YES

18) OFFICIAL ACTION REQUIRED  YES

(a) Motion by:  
Vote: \_\_\_\_\_ Affirmative

(b) Second by:  
\_\_\_\_\_ Negative

**19) OFFICIAL NOTES BY CLERK**

**1) BUSINESS ITEM:**

6) New Business – e

We have several contract amendments for additional college hours for your approval.

- Erin Perrigo
- Sydney Busse
- Ben Lacy

**2) ADMINISTRATION RECOMMENDATION OR COMMENTS:**

**3) QUESTIONS OR COMMENTS BY BOARD:**

4) GENERAL INFORMATION ITEM  YES

5) CONSENSUS OF BOARD NEEDED  YES

6) OFFICIAL ACTION REQUIRED  YES

(a) Motion by:  
Vote: \_\_\_\_\_ Affirmative

(b) Second by:  
\_\_\_\_\_ Negative

**7) OFFICIAL NOTES BY CLERK**

**2) BUSINESS ITEM:**

7) New Business – f

Board of Education needs to decide if we are going to have JH cheer going forward.

**8) ADMINISTRATION RECOMMENDATION OR COMMENTS:**

**9) QUESTIONS OR COMMENTS BY BOARD:**

10) GENERAL INFORMATION ITEM  YES

11) CONSENSUS OF BOARD NEEDED  YES

12) OFFICIAL ACTION REQUIRED  YES

(a) Motion by:  
Vote: \_\_\_\_\_ Affirmative

(b) Second by:  
\_\_\_\_\_ Negative

**13) OFFICIAL NOTES BY CLERK**

**3) BUSINESS ITEM:**

8) New Business – g

My recommendation will be to have certified staff members take their step and add \$1,000 to the base salary for the 2022-2023 school year. The remaining staff would receive a percentage raise with the equivalent of the certified staff raise.

**14) ADMINISTRATION RECOMMENDATION OR COMMENTS:**

**15) QUESTIONS OR COMMENTS BY BOARD:**

16) GENERAL INFORMATION ITEM  YES

17) CONSENSUS OF BOARD NEEDED  YES

18) OFFICIAL ACTION REQUIRED  YES

(a) Motion by:  
Vote: \_\_\_\_\_ Affirmative

(b) Second by:  
\_\_\_\_\_ Negative

**19) OFFICIAL NOTES BY CLERK**

**4) BUSINESS ITEM:**

9) New Business – g

Discussion and vote on if we are going to utilize the Teacher Apprentice Program “Tap” and move Megan Swihart to also be a second-grade teacher.

**20) ADMINISTRATION RECOMMENDATION OR COMMENTS:**

**21) QUESTIONS OR COMMENTS BY BOARD:**

22) GENERAL INFORMATION ITEM  YES

23) CONSENSUS OF BOARD NEEDED  YES

24) OFFICIAL ACTION REQUIRED  YES

(a) Motion by:

Vote: \_\_\_\_\_ Affirmative

(b) Second by:

\_\_\_\_\_ Negative

**25) OFFICIAL NOTES BY CLERK**

1) BUSINESS ITEM:

7) Miscellaneous Items – Superintendent

2) ADMINISTRATION RECOMMENDATION OR COMMENTS:

There may be other miscellaneous items to be presented by the Superintendent.

3) QUESTIONS OR COMMENTS BY BOARD:

4) GENERAL INFORMATION ITEM  YES

5) CONSENSUS OF BOARD NEEDED  YES

6) OFFICIAL ACTION REQUIRED  YES

(a) Motion by:  
Vote: \_\_\_\_\_ Affirmative

(b) Second by:  
\_\_\_\_\_ Negative

7) OFFICIAL NOTES BY CLERK

1)

**BUSINESS ITEM:**

7) Miscellaneous Items – Principal and Board

**2) ADMINISTRATION RECOMMENDATION OR COMMENTS:**

There may be other miscellaneous items to be presented by the principal and by individual Board members.

**3) QUESTIONS OR COMMENTS BY BOARD:**

4) GENERAL INFORMATION ITEM  YES

5) CONSENSUS OF BOARD NEEDED  YES

6) OFFICIAL ACTION REQUIRED  YES

(a) Motion by:  
Vote: \_\_\_\_\_ Affirmative

(b) Second by:  
\_\_\_\_\_ Negative

**7) OFFICIAL NOTES BY CLERK**

**1) Adjournment**

The next meeting is scheduled for November 10<sup>th</sup>. We will have a Junior High Basketball game beginning at 4:00 p.m. My recommendation will be we have the meeting to 7:00 A.M.

2) GENERAL INFORMATION ITEM  YES

3) CONSENSUS OF BOARD NEEDED  YES

4) OFFICIAL ACTION REQUIRED  YES

(a) Motion by:  
Vote: \_\_\_\_\_ Affirmative

(b) Second by:  
\_\_\_\_\_ Negative

5) OFFICIAL NOTES BY CLERK