



SAINT FRANCIS COMMUNITY SCHOOLS UNIFIED SCHOOL DISTRICT 297

Mark Penka, Superintendent/K-5 Principal | 785.332.8182 | mpenka@usd297.org
Dave Morrow, 6-12 Principal | 785.332.8153 | dmorrow@usd297.org

**Agenda for
Regular Meeting of
Board of Education
September 14, 2023, 7:00 a.m. CDST**

- 1) Approval of Agenda**
- 2) Consent Calendar**
 - a) Minutes
 - b) Bills
 - c) Financial reports
 - d) Gift offer(s)
- 3) Audiences**
- 4) Committee Reports**
- 5) Old Business**
 - a) Covid-19
- 6) New Business**
 - a) Discussion of new Blue Cross-Blue Shield premiums
 - b) Bus waiver
 - c) Executive Session Personnel - Discussion of salary increases for all contracted employees.
 - d) Review of current 2023-2024 enrollment compared with official 2022-2023 enrollment.
- 7) Miscellaneous Items**
 - a) By administration
 - b) By Board
- 8) Review of School-Improvement Process**
- 9) Adjournment**

100 S College | P.O. Box 1110 | St. Francis, KS 67756
F: 785.332.8181 | usd297.org

BOARD OF EDUCATION

Cale Rieger, President
Troy Hilt, Vice-President
Traci Neitzel, Clerk

Marilyn Raile, Treasurer
Dustin Andrist
Shawna Blanka

J.W. Milliken
Chris Hingst
Danielle McAtee

1) BUSINESS ITEM:

- 1) Approval of Agenda

2) ADMINISTRATION RECOMMENDATION OR COMMENTS:

I do not have any suggested changes to the agenda at the time the packet is being prepared.

3) QUESTIONS OR COMMENTS BY BOARD:

4) GENERAL INFORMATION ITEM YES

5) CONSENSUS OF BOARD NEEDED YES

6) OFFICIAL ACTION REQUIRED YES

(a) Motion by: _____ Vote: _____ Affirmative

(b) Second by: _____ _____ Negative

7) OFFICIAL NOTES BY CLERK

- 1)

BUSINESS ITEM:

2) Consent Calendar

2) ADMINISTRATION RECOMMENDATION OR COMMENTS:

The board needs to consider approving the following items as part of the consent calendar:

- a) The minutes of the regular Board meeting on August 22, 2023. Copies are enclosed.
- b) The list of bills to be approved will be distributed at the meeting.
- c) The Cash Summary Report will be distributed at the meeting; other financial reports, if any, will also be distributed at the meeting.
- d) No gifts offer at the time the packet was prepared.

3) QUESTIONS OR COMMENTS BY BOARD:

4) GENERAL INFORMATION ITEM YES

5) CONSENSUS OF BOARD NEEDED YES

6) OFFICIAL ACTION REQUIRED YES

(a) Motion by:

Vote: _____ Affirmative

(b) Second by:

_____ Negative

7) OFFICIAL NOTES BY CLERK

1)

Minutes of the Regular Board Meeting and Budget Hearing – August 22, 2023

The meeting was called to order by President Cale Rieger in the administration office on the above date at 7:00 a.m. with everyone present, except Danielle McAtee and Dustin Andrist.

Superintendent Penka had one addition to the agenda New Business – e) Personnel (15 minute executive session). Chris Hingst made a motion to approve the agenda with the one addition; the motion was seconded by Troy Hilt and carried.

Items on the Consent Calendar were next considered. An amendment has been made to the July 13, 2023 minutes as follows: it was voted unanimously to exceed the Revenue Neutral Tax Rate. Following review of these items, Shawna Blanka moved, J. W. Milliken seconded, and it carried to approve the consent calendar, including the following items: 1) The minutes of the regular Board meeting on July 13, 2023 2) The list of bills being paid on direct deposit slips numbering 0719036-0719043, and on checks numbering 12269-12281 on BANKWEST in the amount of \$50,504.99 and checks numbering 16753-16847 on First National Bank totaling \$185,877.33 for a grand total of \$236,382.32. 3) The Cash Summary Report, the Grade School Activity Fund Report, and the High School Activity Fund Report--all as of July 31, 2023. 4) No Gift offers.

There were no audiences.

There were no committee reports.

There was no old business.

Next under new business, the Revenue Neutral Rate hearing and the budget hearing for the 2023-2024 school year were held. There were no patrons present for the hearings. Chris Hingst moved that the Revenue Neutral Rate and the budget be adopted as published in the July 19, 2023 edition of the St. Francis Herald; the motion was seconded by Troy Hilt and carried with a 5 to 0 vote.

Superintendent Penka reviewed the proposed bus routes with the Board. Currently, there will be five routes, the same as last year. All of these proposed routes are still subject to change as more information becomes available.

There were six contracts brought before the board for signature.

The administration is recommending the hiring of Jeffrey Parsons as head high school girls' basketball coach and Brittney Lamb as head cross country coach. A motion was made by J. W. Milliken, seconded by Shawna Blanka and carried to approve the two contracts. Superintendent Penka informed the board that we are still in need of a full-time cook at the elementary school.

A new signature card is needed for the Grade School Activity account at BANKWEST, removing Anne Coon and Darla Raile, remaining signatures will be Mark Penka, Traci Neitzel, and Jackie Butler. Troy Hilt made a motion to make the necessary changes; seconded by Chris Hingst and carried.

Next, Superintendent Penka requested a 15 minute executive meeting to discuss personnel issues. Troy Hilt made the following motion: Mr. President, I move that the board recess into executive session to discuss the individual staff members in order to protect their privacy under KOMA and that the open meeting shall resume at 7:42 a.m.; the motion was seconded by J. W. Milliken and carried. Regular meeting resumed at 7:42 a.m. with no action being taken.

Under miscellaneous items, Superintendent Penka reviewed the current enrollment numbers. The official student count will be on September 20, 2023.

Jessica Matthies, Director for the Cheyenne County Kansas Community Foundation has requested using the grade school cafeteria for an after school program from 3:45 p.m. to 5:15 p.m. It was the consensus of the Board to approve using the grade school cafeteria.

The next Board of Education meeting will be held on **Thursday, September 14, 2023, at 7:00 A.M.**

At 8:10 a.m., Chris Hingst moved that the meeting adjourn; the motion was seconded by Shawna Blanka and carried.

CLERK	DATE	BOARD PRESIDENT
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BUSINESS ITEM:

3) Audiences

2) ADMINISTRATION RECOMMENDATION OR COMMENTS:

I do not know of any audience members that will be attending.

The School Board is interested in hearing from the public and will do so in this section of the agenda. The board requests that patrons limit their comments to three minutes. Personnel matters may not be discussed in public at a board meeting. Patrons who have personnel concerns should share them directly with the District Superintendent or Board President. The Board request that patrons limit conversation during the proceedings to eliminate disruptive influence.

3) QUESTIONS OR COMMENTS BY BOARD:

4) GENERAL INFORMATION ITEM YES

5) CONSENSUS OF BOARD NEEDED YES

6) OFFICIAL ACTION REQUIRED YES

(a) Motion by:

Vote: _____ Affirmative

(b) Second by:

_____ Negative

7) OFFICIAL NOTES BY CLERK

1) BUSINESS ITEM:

4) Committee Reports

2) ADMINISTRATION RECOMMENDATION OR COMMENTS:

Hiring committee might have a recommendation for the board.

3) QUESTIONS OR COMMENTS BY BOARD:

4) GENERAL INFORMATION ITEM YES

5) CONSENSUS OF BOARD NEEDED YES

6) OFFICIAL ACTION REQUIRED YES (potentially)

(a) Motion by:

Vote: _____ Affirmative

(b) Second by:

_____ Negative

7) OFFICIAL NOTES BY CLERK

1) BUSINESS ITEM:

5) Old Business

3) ADMINISTRATION RECOMMENDATION OR COMMENTS:

None at the time the packet was prepared.

4) QUESTIONS OR COMMENTS BY BOARD:

5) GENERAL INFORMATION ITEM YES

6) CONSENSUS OF BOARD NEEDED YES

7) OFFICIAL ACTION REQUIRED YES

(a) Motion by:

Vote: _____ Affirmative

(b) Second by:

_____ Negative

8) OFFICIAL NOTES BY CLERK

1) BUSINESS ITEM:

6) New Business – a

2) ADMINISTRATION RECOMMENDATION OR COMMENTS:

Initial information received from Blue Cross – Blue Shield of Kansas indicates an average decrease of around 3.46% in premiums for the planned year. This begins on November 1, 2023, for our group.

Currently, the school pays \$470/month toward a single plan and \$940/month toward any other type of plan.

3) QUESTIONS OR COMMENTS BY BOARD:

4) GENERAL INFORMATION ITEM YES

5) CONSENSUS OF BOARD NEEDED YES

6) OFFICIAL ACTION REQUIRED YES

(a) Motion by:

Vote: _____ Affirmative

(b) Second by:

_____ Negative

7) OFFICIAL NOTES BY CLERK

Grandfathered
USD 297 ST FRANCIS
Affordablue

Benefits include but are not limited to:

1788201

Effective: November 01, 2023 - October 31, 2024

Detail Heading	Option A	Option B	Option C
Deductible	\$500 per person (\$1,500 three-or-more persons).	\$1,000 per person (\$3,000 three-or-more persons).	\$2000 per person (\$6000 three-or-more persons).
Coinsurance	80/20 -- Plan pays 80%; individual pays 20% up to \$1,000 per person (\$3,000 three-or-more persons) maximum.		
Office Visits	\$25 copay per visit.**		
Telemedicine Visits	AmWell providers same as primary office visit. Non AmWell providers same as face-to-face visit.		
Prescription Drugs & Mail Order	\$100/\$300 then 50% coinsurance; Mail order is subject to retail deductible/coinsurance.		
Outpatient Immunizations and Injections	Pays 100% of allowable charges.		
Outpatient Radiology and Laboratory Services (Includes Advanced Imaging)	100% of the allowable charges to a maximum of \$300 per person (\$900 three-or-more persons), then subject to deductible/coinsurance.		
Accidental Injuries	\$50 copay for initial visit when within 60 days of injury. (Copay is waived if admitted to the hospital within 24 hours).		
Home Social Work Visits/Hospice	Pays 100% of allowable charges.		
Mental Illness and Substance Use Disorders	Inpatient subject to deductible/coinsurance; Outpatient subject to \$25 copay per visit**. These visits will continue to be subject to the copay after the visit limit has been met.		
Lifetime Maximum	Unlimited for each covered person.		
Eligible Dependents	Covered to age 26.		

**Combined benefit period maximum of 5 visits for each covered person (15 visits for three-or-more persons).

	<u>23-24</u>	<u>Monthly Premium</u>	<u>Difference</u>	
	<u>Health</u>	<u>22-23</u>		
Option A	Employee	\$549.55	571.77	-22.22
	Employee/Child	\$1101.47	1148.41	-46.94
	Employee/Spouse	\$1179.99	1228.13	-48.14
	Family	\$1728.36	1800.93	-72.57
Option B	Employee	\$529.34	548.02	-18.68
	Employee/Child	\$1057.93	1097.45	-39.52
	Employee/Spouse	\$1136.54	1177.06	-40.52
	Family	\$1660.11	1721.05	-40.94
Option C	Employee	\$495.28	509.75	-14.47
	Employee/Child	\$987.79	1018.67	-30.88
	Employee/Spouse	\$1063.31	1094.77	-31.46
	Family	\$1550.17	1597.55	-47.38

Avg. decrease ↓ 3.43%

USD 297 Pays:
\$470 - Single Plan
\$940 - All other plans

- 1) **BUSINESS ITEM:**
6) New Business – b)

- 2) **ADMINISTRATION RECOMMENDATION OR COMMENTS:**
If the board desires, we will need to approve the waiver for bus drivers pending the letters of recommendation by two physicians.

3) **QUESTIONS OR COMMENTS BY BOARD:**

- 4) **GENERAL INFORMATION ITEM** YES
5) **CONSENSUS OF BOARD NEEDED** YES
6) **OFFICIAL ACTION REQUIRED** YES

(a) Motion by:

Vote: _____ Affirmative

(b) Second by:

_____ Negative

7) **OFFICIAL NOTES BY CLERK**

BUSINESS ITEM:

7) New Business – c

2) ADMINISTRATION RECOMMENDATION OR COMMENTS:

On meeting night, I will present my thoughts on the financial ability of the district to increase the salaries of all contracted employees effective with the November 2023 payroll.

I will have official numbers to present to the board on meeting night.

Executive Session: Mr. President, I move to recess into executive session for 15 minutes to discuss personnel matters of nonelected personnel pursuant to the provisions of K.S.A. 75-4319 and to return to open session at the end of that time.

3) QUESTIONS OR COMMENTS BY BOARD:

4) GENERAL INFORMATION ITEM YES

5) CONSENSUS OF BOARD NEEDED YES

6) OFFICIAL ACTION REQUIRED YES

(a) Motion by:

Vote: _____ Affirmative

(b) Second by:

_____ Negative

7) OFFICIAL NOTES BY CLERK

2) BUSINESS ITEM:

6) New Business – d)

8) ADMINISTRATION RECOMMENDATION OR COMMENTS:

Enrollment numbers will be unofficial until September 20, 2023.

Headcount as of September 6, 2023: 300

Headcount as of September 8, 2022: 298

Headcount as of September 3, 2021: 282

Headcount as of September 4, 2020: 266.8

Headcount of September 20, 2019: 263.8

9) QUESTIONS OR COMMENTS BY BOARD:

10) GENERAL INFORMATION ITEM YES

11) CONSENSUS OF BOARD NEEDED YES

12) OFFICIAL ACTION REQUIRED YES

(a) Motion by:

Vote: _____ Affirmative

(b) Second by:

_____ Negative

13) OFFICIAL NOTES BY CLERK

1) BUSINESS ITEM:

7) Miscellaneous Items – Superintendent

2) ADMINISTRATION RECOMMENDATION OR COMMENTS:

I do not have any miscellaneous items at the time the packet is being prepared but may have by meeting time.

3) QUESTIONS OR COMMENTS BY BOARD:

4) GENERAL INFORMATION ITEM YES

5) CONSENSUS OF BOARD NEEDED YES

6) OFFICIAL ACTION REQUIRED YES

(a) Motion by:

Vote: _____ Affirmative

(b) Second by:

_____ Negative

7) OFFICIAL NOTES BY CLERK

1)

BUSINESS ITEM:

7) Miscellaneous Items – Principal and Board

2) ADMINISTRATION RECOMMENDATION OR COMMENTS:

There may be other miscellaneous items to be presented by the principal and by individual Board members.

3) QUESTIONS OR COMMENTS BY BOARD:

4) GENERAL INFORMATION ITEM YES

5) CONSENSUS OF BOARD NEEDED YES

6) OFFICIAL ACTION REQUIRED YES

(a) Motion by:

Vote: _____ Affirmative

(b) Second by:

_____ Negative

7) OFFICIAL NOTES BY CLERK

1)

BUSINESS ITEM:

8) Review of School-Improvement Process

2) ADMINISTRATION RECOMMENDATION OR COMMENTS:

None at this time.

3) QUESTIONS OR COMMENTS BY BOARD:

4) GENERAL INFORMATION ITEM YES

5) CONSENSUS OF BOARD NEEDED YES

6) OFFICIAL ACTION REQUIRED YES

(a) Motion by:

Vote: _____ Affirmative

(b) Second by:

_____ Negative

7) OFFICIAL NOTES BY CLERK

ADJOURNMENT:

2) ADMINISTRATION RECOMMENDATION OR COMMENTS:

The next meeting is scheduled for October 12, 2023. We do have a home junior high football/volleyball game scheduled in Oberlin. My recommendation would be to have the meeting to 7:00 a.m.

3) QUESTIONS OR COMMENTS BY BOARD:

4) GENERAL INFORMATION ITEM YES

5) CONSENSUS OF BOARD NEEDED YES

6) OFFICIAL ACTION REQUIRED YES

(a) Motion by:

Vote: _____ Affirmative

(b) Second by:

_____ Negative

7) OFFICIAL NOTES BY CLERK