

MINUTES OF THE SPECIAL BOARD MEETING – JUNE 27, 2025

The special Board meeting was called to order on the above date at 7:00 a.m. by Board President Troy Hilt in the administration office with all Board members present. Traci Neitzel, Tania Quintero and Sheree Wingo, from the St. Francis Herald also attended the meeting.

Chris Hingst moved to approve the agenda that had been emailed to Board members on June 23rd; the motion was seconded by Bruce Swihart and carried.

The Board reviewed the minutes of the regular meeting on June 12, 2025, and the list of bills being paid on direct deposit slips and checks numbering 18424-18506 on FNB Bank for a total of \$631,585.52. Shawna Blanka made a motion to approve the minutes and bills listed; the motion was seconded by J.W. Miliken and carried.

Chris Hingst made a motion to approve the three contracts returned for signature; the motion was seconded by Shawna Blanka and carried.

Superintendent Penka recommended a part-time assistant Clerk position. It was a consensus of the board to post a part-time assistant Clerk position.

Superintendent Penka received the consensus of the Board to give year-end bonuses to all returning part-time and full-time employees.

Superintendent Penka reported on the unencumbered cash balances as of June 26, 2025, in the various funds and discussed the proposed transfers of funds. Following further review of the year's financial situation and the effects on various funds, Superintendent Penka recommended that \$1,152,275.00 be transferred from the General Fund to various funds as follows: \$465,000.00 to Capital Outlay; \$385,000.00 to Special Education; \$12,000.00 to Career & Postsecondary Education; \$110,268.00 to Food Service; \$10,007.00 to Professional Development; 70,000.00 to Bilingual; \$100,000.00 to Contingency Reserve. Superintendent Penka also recommended \$545,697.00 be transferred from the Supplemental General Fund (L.O.B.) to various funds as follows: \$20,084.00 to Bi-Lingual; 315,613.00 to Special Education; 150,000.00 to Vocational Education; 15,000.00 to Driver Education 45,000.00 to Professional Development. Following review, Chris Hingst moved to approve all of the transfers as listed above and to grant authority to the administration and school auditors to make necessary adjustments to these transfer-amounts, with such adjustments being contained as part of the official minutes of this June 26, 2025, meeting and of the Audit Report. The motion was seconded by Danielle McAtee and carried.

Under Miscellaneous, Superintendent Penka reported that following a five year plan, we plan to remodel the JH and High School girls locker rooms.

The next School Board meeting is scheduled for Thursday, July 10, 2025, at 7:00 a.m.

At 7:47 a.m., J.W. Miliken moved that the meeting adjourned; the motion was seconded by Bruce Swihart and carried.

CLERK

DATE

BOARD PRESIDENT