Minutes of the Regular Board Meeting – November 13, 2025

The meeting was called to order by President Troy Hilt in the administrative office on the above date at 7:00 a.m., with everyone present except for Principal Delbert Schmidt. Principal Susan Dinkel and Tania Quintero were also present, along with Sheree Wingo and ShayLinn Zweygardt.

J.W. Milliken made a motion to approve the agenda as presented; the motion was seconded by Chris Hingst and carried 6-0.

Items on the Consent Calendar were next considered. Following review of these items, Chris Hingst moved, J.W. Milliken seconded, and it carried to approve the consent calendar, including the following items: a) The minutes of the regular Board meeting on October 09, 2025. b) The list of bills being paid on direct deposit slips numbering 101725-101802, checks numbering 18784-18865 on FNB Bank, totaling $455,368.01 for a total of $3,427,764.04. c) The Cash Summary Report (including one transfer: $59,323.00 from the General Fund to the Special Ed Fund), the Grade School Activity Fund Report, and the High School Activity Fund Report - all as of October 31, 2025. d) There were no gift offers.

There were no audience members scheduled to speak.

Under Committee Reports, Superintendent Penka presented names of new employees and positions: John Bays – Transportation Director starting immediately; Dustin Andrist-HS Head Golf Coach, and Jake Miller HS Asst Golf Coach. J.W. Milliken made a motion to approve the new hires; seconded by Chris Hingst and carried 6-0.

Under Old Business, Superintendent Penka discussed with the Board members a potential four-day school week beginning in the 2026-2027 school year. The plan is to share the thoughts with the community and seek feedback to share with the board at the December meeting.

Next, under new business, Superintendent Penka reported that one contract had been brought before the board for signature.

Next, under new business, Superintendent Penka discussed the approval of Tania Quintero as the new Cash Management Administrator and the removal of Traci Neitzel from the position of Cash Management Administrator. Shawna Blanka made a motion to approve, seconded by J.W. Milliken, and carried 6-0.

Under New Business, Approval of Adams Brown Audit Review, Chris Hingst made a motion to approve the review, seconded by J.W. Milliken, and carried 6-0.

Superintendent Penka presented the annual review of the USD 297 Emergency Management plan. J.W. Milliken made a motion to approve the plan, with one correction, seconded by Shawna Blanka and carried 6-0.

Superintendent Penka reported that he has received two resignations: 1) Sydney Busse as JH Cross Country Coach, and 2) Dave Morrow as Head HS Golf Coach. Chris Hingst made a motion to accept the resignations, seconded by J.W. Milliken, and the motion was carried 6-0.

Next, Superintendent Penka recommended an addition to the HS handbook for breathalyzing students for school-sponsored dances. Bruce Swihart approved the addition to the HS handbook; the motion was seconded by Shawna Blanka and passed 6-0.

A few Miscellaneous items were discussed; Superintendent Penka discussed ideas or suggestions for a Bus decal for the new activity bus. J.W. Milliken reported that he would be resigning from the School Board and moving to

Minnesota to be closer to his family. The board will appoint a new board member when J.W. Milliken officially resigns.

Next, Superintendent Penka discussed that he would present the KESA action plan to the board at the regularly scheduled board meeting in December for approval.

The next regular Board of Education meeting will be held on December 11, 2025, at 7:00 a.m.

At 8:34 a.m., Danielle McAtee moved that the meeting adjourn; the motion was seconded by Chris Hingst and carried 6-0.

CLERK DATE BOARD